

## **Qualitative Analysis of the Administrative and Managerial Capacity of Ngaka Modiri Molema District, North West Province, South Africa**

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**ABSTRACT** This article analyses the administrative and managerial capacity of the Ngaka Modiri Molema District. It identifies two pertinent themes of a functional municipality, namely: (1) administrative viability and (2) managerial know-how, and used them as benchmarks for this analysis. Within the context of this article, administration refers to an activity or work done by officials within the spectrum of local government institutions to enable different local government institutions to achieve their objectives. The activity thus includes processes such as policy-making, organising, financing, personnel provision and utilisation (staffing), determination of work procedures, and control. Management, on the other hand, has to do with the implementation of policies, formulation of procedures, establishment of performance standards, and support of administration services. Qualitative data collection methods and analysis and interpretation techniques were employed in analysing the administrative and managerial capacity of the District. The analysis established that the District was in a state of distress due to lack of administrative and managerial capacity. The findings of this analysis were that in respect of administration, the administrative structures, systems, processes, and procedures in the District were not clearly articulated. It also emerged that administrative decision-making and problem-solving skills were not well-integrated. With regard to management, it was discovered that managerial plans, policies, strategies, and tactics were not well-coordinated. Moreover, it was found that management training and empowerment programmes were not adequate to enable the District to live up to its expectations. Based on these findings, and taking the systems perspective into account, the article recommends the *concrete foundation—pillar of strength—solid roof* administration and management model, for transforming the District into a vibrant and functional municipality, and thus restoring the confidence of its residents.